

# Hetland Educational Foundation Award Application

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## Part I: (Application Selection & Essay)

All three Hetland Educational Foundation (HEF) Awards are designed to enable students to pursue a post-secondary education in the field of their passion. Please read the descriptions for each award then select the award you are applying for. Selection preference is given to those pursuing education in each of the below specific fields, however, students can still apply for any award if interested in a related field. Please see the "Important Submission Information & Checklists" page at the end of the application for more information on selection criteria.

**Forrest Hetland Award in Agriculture:** The Hetland Educational Foundation, Inc. established the Forrest Hetland Award in Agriculture in 2005. This award is to be presented to a student continuing their post-secondary education in the field of Agriculture.

**Doris Hetland Memorial Award in Healthcare:** The Hetland Educational Foundation, Inc. established the Doris Hetland Memorial Award in 2005. This award is to be presented to a student continuing their post-secondary education in the field of Healthcare.

**Pursue Your Passion Award:** The Hetland Educational Foundation, Inc. established the Pursue Your Passion Award in 2018. This award is to be presented to a student continuing their post-secondary education in a field of their choice. This student must show community involvement, academic effort and passion towards developing a career outside the fields of Agriculture and Healthcare.

### **Application Selection:**

Please check one box below to indicate the award you are applying for:

- Forrest Hetland Award in Agriculture
- Doris Hetland Memorial Award in Healthcare
- Pursue Your Passion Award

### **Essay Question:**

On a separate sheet of paper, write a one-page essay (approximately 500 words) describing how your educational goals and life ambitions fit the spirit of the award for which you are applying by referencing the above award description. Also, please explain why you believe you are deserving of a HEF Award.

## Part II: (General Applicant Information)

Please fill out the information below to the best of your ability, complete as of application date:

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

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### Part II Continued: (Education Information)

Students are encouraged to submit an application if they are currently enrolled in Grade 12 and wish to continue their education at a post-secondary school (including universities, accredited technical institutions and colleges) within 18 months of High School graduation. It is imperative that the applicant is endorsed by one teacher from the applicant's high school. The teacher of the applicant's choice will need to review the academic information in this section and sign below declaring their endorsement for the student. The teacher is also asked to provide the applicant's high school transcripts and write one letter of recommendation. It is the applicant's responsibility to obtain these documents from their teacher and send with their application. The applicant and teacher should fill out the below information regarding the applicant's educational past and anticipated post-secondary plans:

High School Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Academic Average Percentage: \_\_\_\_\_ High School Graduation Date: \_\_\_\_\_

Post-Secondary institution applicant plans to attend: \_\_\_\_\_

School (i.e. School of Business, School of Education...): \_\_\_\_\_

Major/Concentration (i.e. Marketing, Elementary Education...): \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Anticipated Graduation Date: \_\_\_\_\_

Will you be attending school part time or full time? How many classes will you be taking for first semester? \_\_\_\_\_

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### Teacher Endorsement:

I declare that the applicant is currently enrolled in Grade 12 at the High School listed above. I have reviewed the above applicant information and find it to be true to the best of my knowledge. By signing below, I understand that I am endorsing the above applicant for a HEF Award. I have also provided the applicant with their high school transcripts and one letter of recommendation.

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Teacher Name

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Teacher Subject

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Teacher Signature

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Application Date

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## Part III: (Financial Information)

### Part III is for review of the HEF Selection Committee only.

Part III should be filled out only by the applicant and their parent or legal guardian. Please fill out the information below together regarding the applicant's personal and family financial history as well as anticipated future income. This information is requested for the previous calendar year. The applicant's Social Insurance Number (SIN) will be used for the purpose of award bursary payout as required by Canada Revenue Agency (CRA). Failure to answer all questions may result in award ineligibility.

Have you worked a paying job this past year? Please describe: \_\_\_\_\_

- How many hours/week did you work? \_\_\_\_\_
- What was your approximate annual net income? \_\_\_\_\_

What is the total annual net income of your household (includes mother, father and/or any guardian's income)? \_\_\_\_\_

What are your estimated financial resources for your first year of post-secondary education?

- Personal cash assets: \_\_\_\_\_
- Aid from parents/guardians/other: \_\_\_\_\_
- Student and other loans: \_\_\_\_\_
- Work income: \_\_\_\_\_
- Scholarships/Awards: \_\_\_\_\_
- Other resources (please specify): \_\_\_\_\_
- TOTAL: \_\_\_\_\_

What are your estimated expenses for your first year of post-secondary education?

- Tuition fees: \_\_\_\_\_
- Books and school supplies: \_\_\_\_\_
- Housing: \_\_\_\_\_
- Transportation: \_\_\_\_\_
- Miscellaneous (food, clothing, activities): \_\_\_\_\_
- Other expenses (please specify): \_\_\_\_\_
- TOTAL: \_\_\_\_\_

### Parent/Guardian Declaration:

I declare that I have assisted the applicant with the above information and it is correct to the best of my knowledge. By signing below, I understand that no bursary will be awarded if any questions in Part III are incomplete or found inaccurate.

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Parent/Guardian Name

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Parent/Guardian Signature

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Application Date

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### **Part IV:** (Personal Letter of Recommendation)

Please include one personal letter of recommendation. This is separate from the teacher letter of recommendation in Part II. This letter can be from a former/current employer, family friend or any other person 18+ years of age that is not a family member of the applicant.

### **Part V:** (Declaration of Applicant)

Please read the below statement and sign below.

"I declare I have answered all questions applicable to me and that the information I have given is correct. I understand that the personal information collected on this application for the purposes of administration of this award and will be shared only with members of the selection committee. I further grant the Hetland Educational Foundation royalty-free rights to use my name, photograph, and information on my academic program in any media (website, social and associated press) related to the award, without limitation and without compensation to me, my parent/guardian, personal representatives, dependents, spouse and relatives. I am aware that no bursary will be awarded if all relevant sections of this form are not complete. I am also aware that my Social Insurance Number is required for the payout of any awarded bursary."

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Applicant Signature

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Application Date

Please submit the application to [hetlandeducationalfoundation@gmail.com](mailto:hetlandeducationalfoundation@gmail.com) before *April 30*

## **Hetland Educational Foundation Award Application**

### **\*\*\*Important Submission Information & Checklists\*\*\***

**It is the applicant's responsibility to send to their completed applications to their High School Selection Committee as well as the HEF Selection Committee.** Please see the submission requirements for both committees below to ensure the application is complete and submitted correctly to each party. Submitted applications that are incomplete or late will not be reviewed. The deadline for submission for both committees is the date set by the applicant's High School Selection Committee. Please check your high school's deadline to ensure your application is not late.

#### **HEF Selection Committee Checklist & Requirements:**

- **Application Checklist:**
  - Fully completed pages 1-4 of the HEF Award Application
    - \*Please make sure that pages 2, 3 & 4 have respective teacher, parent and applicant signatures
  - One-page written essay (see Part I)
  - Copy of the applicant's high school transcripts (see Part II)
  - One teacher letter of recommendation (see Part II)
  - One personal letter of recommendation (see Part IV)
- **Submission:**
  - Please scan and email your application documents to the email address below before **April 30**
    - **Email Address:** (preferred/recommended method of submission)  
Send to: ***HetlandEducationalFoundation@gmail.com***  
Subject line: ***HEF Application – (Your Name)***

#### **High School Selection Committee Checklist and Requirements:**

- **Application Checklist:**
  - Fully completed pages 1, 2 & 4 of the HEF Award Application
    - \*PLEASE DO NOT submit Page 3 of the application to the High School Selection Committee
  - One-page written essay (see Part I)
  - Copy of the applicant's high school transcripts (see Part II)
  - One teacher letter of recommendation (see Part II)
  - One personal letter of recommendation (see Part IV)
- **Submission:**
  - Please email the application to ***hetlandeducationalfoundation@gmail.com*** before **April 30**.

#### **Award Selection and Additional Information**

- The applicant's High School Selection Committee will review all applications and send their top recommendations to the HEF Selection Committee. While the HEF Selection Committee takes the recommendations very seriously, it is not the only selection criteria to determine who receives awards. Applications are reviewed and award recipients are selected based on a number of factors including academics, financial need, educational and life ambitions, sense of community and fitting the spirit of the award.